



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Zeals Parish Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Site Infrastructure for Leaping Frogs Pre School and After School and Holiday Clubs		
What is your project about and what does it aim to achieve?	The Aim of this Project is to install and restore the Infrastructure of Electricity, Water and Fencing at a cost of £12,000 (with matched funding), which will enhance the benefit of the site for many community uses, well into the future, as well as facilitating the Leaping Frogs use of the site immediately.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Zeals PC lease on a redundant A303 picnic site had become an eyesore. Leaping Frogs required a site with outside playing facilities for their preschool, holiday and after school clubs. Leaping Frogs are registering as a Community Interest Company 8116408 and are a Charity 1095968		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Zeals and Upper Stour Parish		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 13/07/12	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Zeals Picnic Site	
<b>When will your project take place?</b>	August 2012	
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>The Parish Council has been seeking, for the last six years since they obtained a 125 year lease from WCC, a tenant which would fulfill the WCC Lease as a Community Benefit, which did not alter the visual amenity and would play a role to the benefit of the young in the village of Zeals and the surrounding communities.</p> <p>Whitesheet Primary School Zeals has wholeheartedly welcomed the Leaping Frogs pre school and as the hours of opening are planned for 8am to 8pm, including after school clubs, there is resounding local support from young parents. The plans for Holiday clubs has been welcomed by Zeals Youth Club and plans to use Zeals Green Pastures sports fields have been discussed.</p>	
<b>How many people will benefit from your project?</b>	Several 10's of parents and children,	
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Paras 58,59,60, 61, 66 68,69 on pages	
<b>Any other information about your project. (Limited to a 1000 characters)</b>		
<p>Leaping Frogs is an established pre-school with an impressive record of care and achievement. The facilities at the Zeals Picnic (Amenity) Site provide the extra out doors space to enhance the welfare of their charges. The plan to extend the hours to holiday clubs and after school clubs is only possible as a result of moving to this site. The benefits to local children and parents, who have easy access to the A303 and will have safe drop off and pick up drive ways, is universally recognised in the local community. Additional staff will be required for the extended hours and the additional children who are expected to use the school.</p> <p>There is some urgency to the application as Planning Permission was seriously delayed to 6/6/12 and the prospect of starting up the School in September as planned has serious issues. Whilst the reconnection of the infrastructure is essential to Leaping Frogs it is also an intrinsic part of the Zeals PC ownership of the site and restoration.</p>		
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="8 or more"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
 Infrastructure Funding is essentially start up money and the ongoing running of the site will be the role of the Community Interest Company for their 25 year lease

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We believe that the success of Leaping Frogs will be measured in the number of children using the new facilities as they grow. This will be measureable on a regular basis.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

Golden Bottle Trust

5000

5000

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b> 2012	<b>Month:</b> Mar	<b>Year:</b> 2012
<b>A - Total income:</b>	£15,833.68	
<b>B - Minus total expenditure:</b>	£15,946.75	
<b>Surplus/deficit for year: (A minus B)</b>	£113.08	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£5,994.65	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Electricity	£6,885	Own fundraising/reserves		£
Water	£1,427			£
Fencing	£	Parish/town council	c	£
Chain Link 300 metres	£766			£
Round stakes 1.8m x 94	£220	Trusts/foundations		£5,000
Round Stakes 2.4m x 10	£84			£
Corner Brace struts 20	£103	In kind		£
Galvanised Staples 1Kg	£2			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£9,487</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		£5,000		
<b>Total project expenditure A</b>		£9,487		
<b>Project shortfall A – B</b>		£4,487		
<b>Grant sought from Wiltshire Council Area Board</b>		£4,487		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date) 06/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 16/07/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**